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## Stay Strong MKE Alcohol and Substance Use Prevention Questions and Answers

Questions posed at the Bidders' Conference and those emailed to [Prevention@CommunityAdvocates.net](mailto:Prevention@CommunityAdvocates.net), as well as answers to those questions, will be published online at [MCSAPcoalition.org/coalition/funding.php](http://MCSAPcoalition.org/coalition/funding.php). Please check this webpage for frequent updates.

1. Can you confirm the due date for the Stay Strong MKE Alcohol and Substance Use Prevention RFP? The cover page and page 7 says the proposal is due Monday, November 13, but on page 8, it says the proposals are due Thursday, November 9th.  
ANSWER: Proposals are due by Monday, November 13<sup>th</sup>, 2017 and must be submitted as directed in the proposal (see page 8) in-person at Community Advocates, 728 N James Lovell St, Milwaukee, WI 53233 by 3:00pm. Proposals may be left with front desk staff on the first floor.
2. I was wondering if there is a preferred format or form for the match documentation. If not, what information is required?  
ANSWER: There is no preferred format for the cash or in-kind match documentation. Match documentation can include a letter of award or other document confirming that funding has been awarded, or a document detailing calculations of in-kind match. If cash matching funds are from a government or public entity, please provide confirmation that the funds are not federal in origin.
3. With the evidence based programs does a specific curriculum must be used?  
ANSWER: No curriculum is specified in the proposal. Any evidence-based curriculum/program or practice will be considered. Proposers should be sure to specify the evidence supporting the program or practice, as well as why the selected program or practice is the best fit for the population to be served.
4. Is this grant appropriate for SBIRT and support services?  
ANSWER: As an evidence-based practice, Screening, Brief Intervention, and Referral to Treatment (SBIRT) is an appropriate practice to propose as a Stay Strong MKE project. As with any proposed project, there may be training and implementation requirements associated with delivering SBIRT in order to ensure fidelity to the model.
5. Would like some clarification on the idea of having juvenile justice or child welfare system involved.  
ANSWER: Youth that are involved with the juvenile justice and/or child welfare systems are often at increased risk for developing substance use disorder. Proposers may specifically target youth involved in these systems as part of their project.



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6. How many years is the grant for?  
ANSWER: This request for proposal refers to funding for one year from January 1, 2018 through December 31, 2018.
7. Where are the outcomes that are prepopulated coming from on the logic model?  
ANSWER: Stay Strong MKE projects are part of the [Milwaukee County Substance Abuse Prevention Coalition \(MCSAP\)](#). Required outcomes listed on the logic model are among the broader goals and outcomes of MCSAP. Additional outcomes may also be proposed.
8. Is the grant to be in the city of Milwaukee, County or both?  
ANSWER: Funds are to be used only for activities occurring in Milwaukee County.
9. With the grant being \$25,000 and 8 to 10 grants will be awarded is it possible to collaborate with other entities and request more funds than the \$25,000?  
ANSWER: Grant awards are estimated to be \$25,000 per project. If two proposers are interested in collaborating together, proposer A may include collaboration with proposer B in their proposal (and vice versa), but both proposals may not become funded.
10. Are projects supposed to serve a specific set of youth?  
ANSWER: There is no target number of youth indicated in the request for proposals. We are looking to receive proposals that vary in the number of youth served. If proposed projects interact more frequently with students (higher dosage of services), then the number of youth served will be expected to be lower.
11. How is a “smaller number of youth” interpreted?  
ANSWER: We will be looking to see how you will serve the amount of proposed youth with your program’s capacity.
12. Should the funding be targeted for curriculum or to the salary of the staff?  
ANSWER: Yes, relevant salary and similar costs can be included; evidence-based curricula often require facilitator training. See budget form and budget narrative form for other costs allowed.



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13. Could you provide an example of a successfully-funded project?

ANSWER: Several funded projects implemented the [Botvin LifeSkills Training](#) curriculum in schools and community centers; one is delivering the [All Stars Prevention](#) program at a school and most of the optional activities over the course of a school year. Most of the current funded proposals are based on a curriculum; in 2018, we want to open to other options as long as they are evidence-based. An evidence-based mentoring program is an acceptable focus program for this request for proposals.

14. Is the programming primarily aimed at young people's behavior change or keeping them safe?

ANSWER: [Environmental strategies](#) that are not focused on directly changing youth's behavior are welcomed. Prevention professionals use environmental strategies to change the conditions within a community, including physical, social, or cultural factors that may lead to substance use. For example, prevention planners may decide to target laws or norms that are favorable towards alcohol misuse or illegal substance use. Environmental strategies are most effective when implemented as part of a comprehensive approach.

15. Inclusion Section: What types of activities qualify as including young people and their families? Is there something that can be included for parents during prevention week? Does it have to be parents or other people who don't necessarily attend the program?

ANSWER: Yes, including parents or other family members would be considered for the inclusion section of the proposal. Activities that allows youth or their family members to have input in selection, implementation or evaluation of programming would be considered for this section.

16. What if our organization has never had an audit?

ANSWER: If your organization has never had an audit, we will accept a letter from the proposer confirming that neither federal nor state guidelines require the organization to complete an audit. In addition, provide a copy of the organization's most recent annual budget.

17. What exactly is required for the cash match documentation

ANSWER: A letter or notification of award will suffice to confirm match funds